

When is my PAship over? (Or, when it's over, is it really over?)



Question: If I haven't worked all the hours of my appointment, do I need to work past the end date of my PAship ?

A PA position (just like a TA position) has a beginning date and an end date, which must be specified in your appointment letter.

- * If you were available, ready and willing to work the full number of hours of your appointment . . .
- * but your supervisor did not provide you with work sufficient to fill those hours by the time the appointment end date arrives . . .
- * you **DO NOT** “owe hours” due to the supervisor’s failure to manage your time properly.

Question: As a PA, am I required to keep a timesheet?

Article V(8) of the contract requires that your supervisor provide you with an appointment worksheet at the beginning of each semester that indicates “the approximate number of hours to be spent on the various duties required by the appointment.”

It is *strongly recommended* that you fill out a weekly timesheet to avoid confusion and misunderstandings. (You can use your TAA Daily Planner or some other planner for this purpose; it doesn't have to be an “official timesheet.”)

